

OptosAdvance™ Uploading DICOM and Non-DICOM Images



Purpose

This document provides guidance on how to upload a DICOM or a non-DICOM image into OptosAdvance.

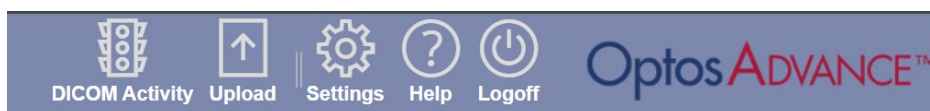
NOTE: Full operating instructions are provided in the **Help** section of OptosAdvance. Once logged into the software, select the **Help** icon from the toolbar to search and browse guidance topics.

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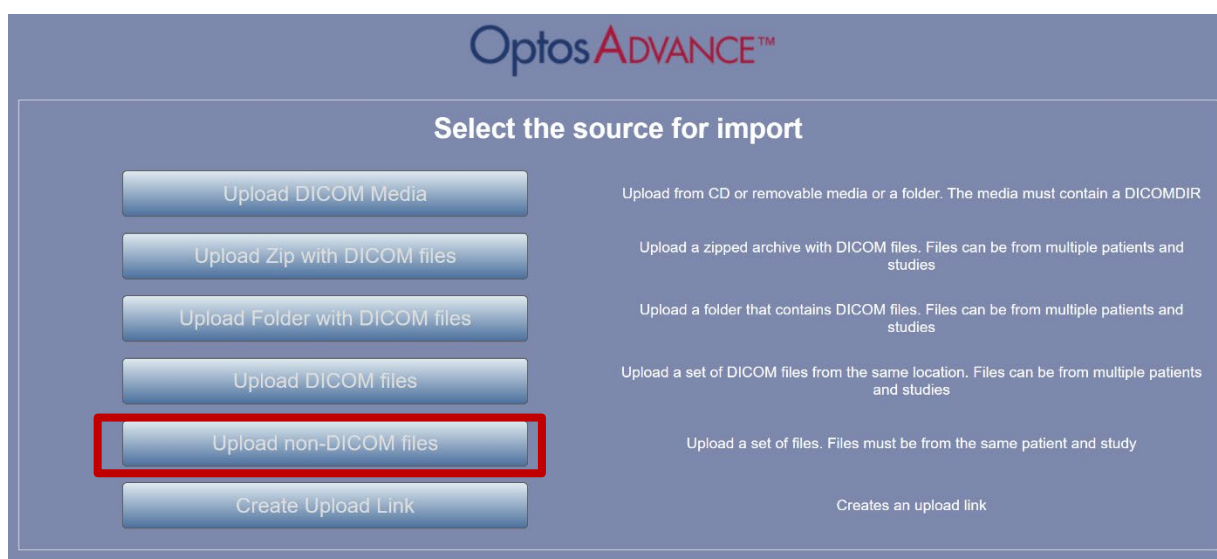
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Upload a Non-DICOM Image

1 | Open OptosAdvance and select the **Upload** icon from the toolbar.



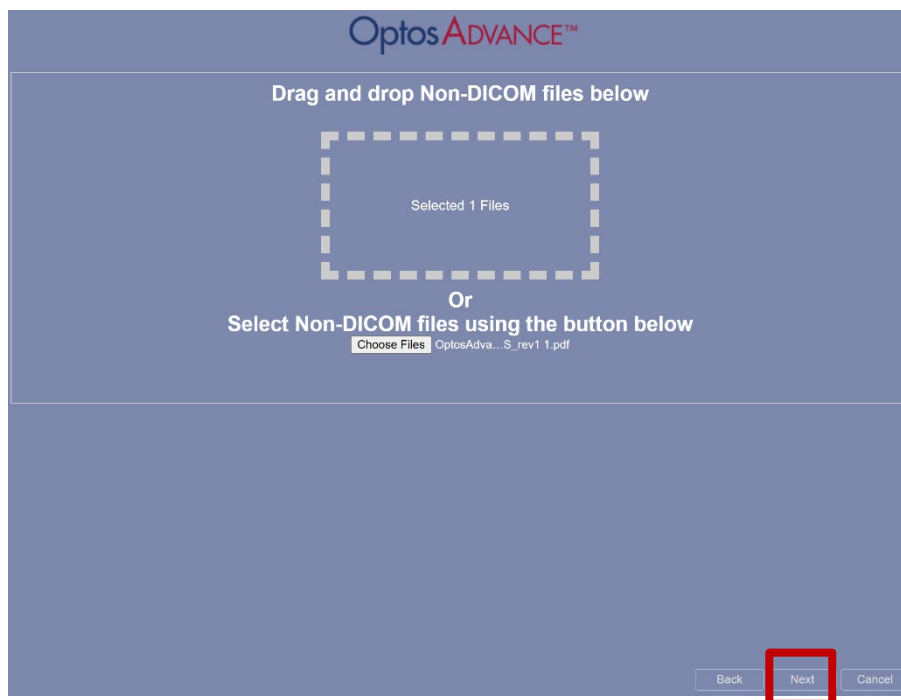
2 | Select **Upload non-DICOM files**.



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- 3 | Drag the non-DICOM files from your system into the rectangle or select Choose Files.
Note: You can upload multiple photos of one patient to OptosAdvance by selecting them all for import. For multiple patients, this process must be done individually.
- 4 | Select **Next** after choosing the non-DICOM file(s).



OptosADVANCE™

Drag and drop Non-DICOM files below

Selected 1 Files

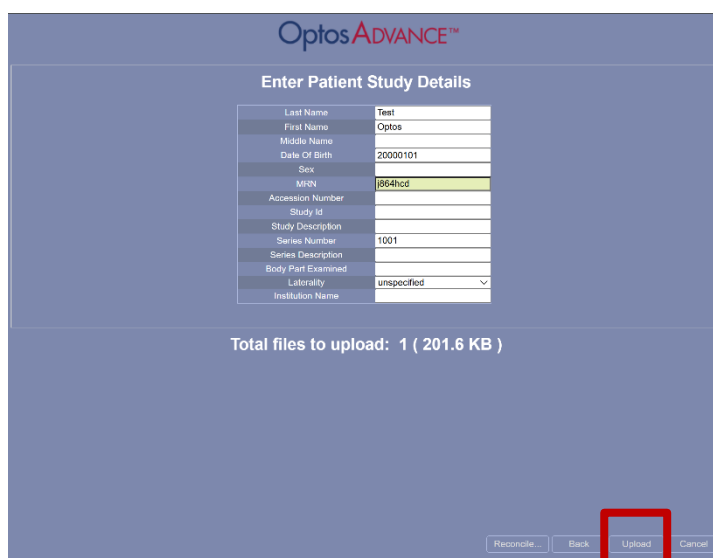
Or

Select Non-DICOM files using the button below

Choose Files OptosAdva...S_rev1 1.pdf

Back Next Cancel

- 5 | Enter the exact existing matching patient details and select **Upload**.



OptosADVANCE™

Enter Patient Study Details

Last Name	Test
First Name	Optos
Middle Name	
Date Of Birth	20000101
Sex	
MRN	0564hcd
Accession Number	
Study Id	
Study Description	
Series Number	1001
Series Description	
Body Part Examined	
Laterality	unspecified
Institution Name	

Total files to upload: 1 (201.6 KB)

Reconcile... Back Upload Cancel

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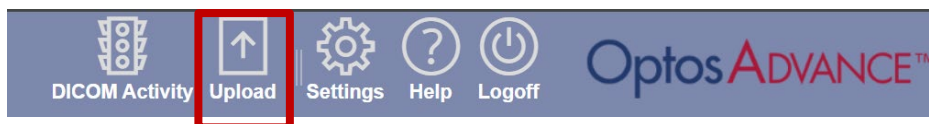


6 | Once the upload is successful, select **Close**.

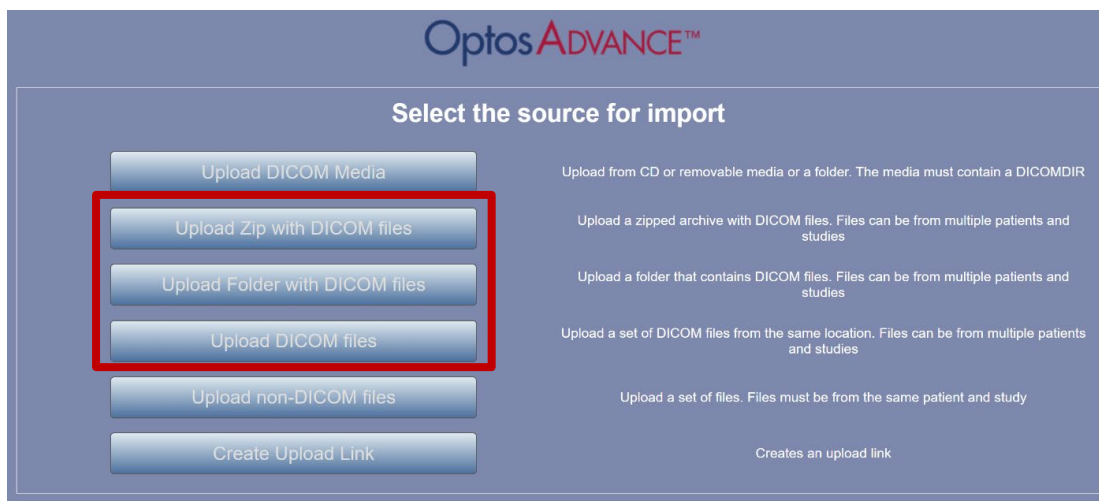


Upload a DICOM Image

1 | Open OptosAdvance and select the **Upload** icon from the toolbar.



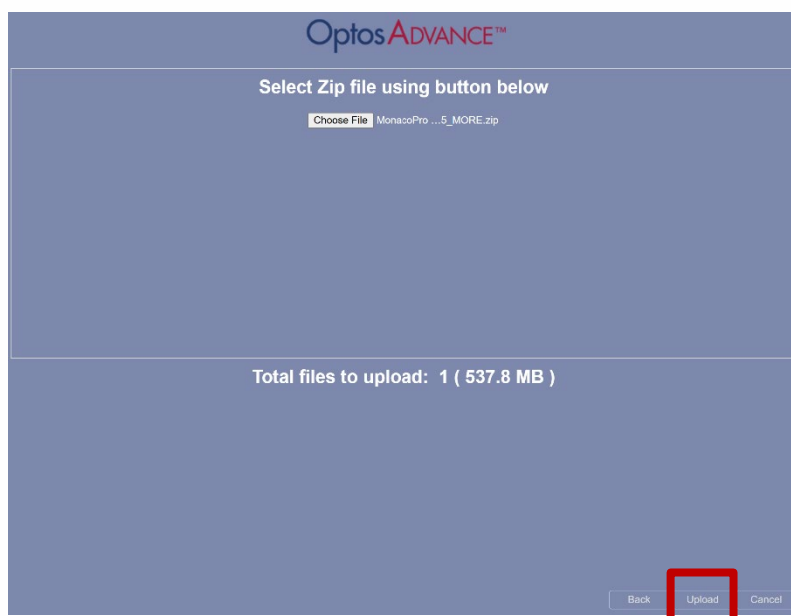
2 | Select the appropriate DICOM upload choice depending on your file type.



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- 3 | Select **Choose File** to choose your desired DICOM files or folder.
- 4 | Select **Upload**.



- 5 | Once the upload is successful, select **Close**.

